



Studio Info - 2010/2011

Welcome to our **twelfth season** at Dance Vision! Miss Karey and the Faculty of Dance Vision would like to extend the warmest of welcomes to our new dancers and families, as well as our current 'Dance Vision' dancers and families! We are confident that all of our dancers will thoroughly enjoy the programs we have planned for them this year. We would like to remind parents and dancers that the first month of classes will be an assessment period. We want to ensure that every dancer is registered in the most appropriate class, therefore, there is a possibility that your dance teacher may request a class change for your dancer. We anticipate that this initial period may be a little hectic, but rest assured that once dancers are settled in their appropriate classes, things will run smoothly! We are committed to doing our best to accommodate both the dancer and the parents' schedule. Please feel free to approach us with any questions - we will do our best to help in any way that we can.

STUDIO POLICIES

- ◆ Food is restricted to the front lobby area only. Please note that we cannot guarantee that our facility is a peanut free environment.
- ◆ No outdoor shoes past the front lobby - this applies to everyone (dancers, parents, siblings etc. need to remove their street shoes at the front door and place them on shoe racks)
- ◆ No loitering in change room - please wait in the designated areas
- ◆ No running in the hallways.
- ◆ No tap shoes to be worn on tile floors - front foyer, bathrooms - **this is a SAFETY ISSUE.**
- ◆ Teachers are not to be interrupted during class time. Please contact the front desk if you need to have a message relayed to your child or your child's teacher.
- ◆ Dance Vision reserves the right to:
 - Cancel or change classes due to registration. Minimum requirement of 8 dancers to run a class.
 - Recommend that a dancer transfer to a different class if they are not suited for the class that they are enrolled in.
 - Substitute teachers if required to do so or choose to teach any class without an assistant.
 - Cancel classes due to inclement weather - cancelled classes for inclement weather will not be re-scheduled or refunded.
 - Choose the music, costumes and accessories for the recital and competitions
- ◆ Studio Newsletters will be issued monthly or bi-monthly. Please **READ** these newsletters to keep informed of studio events and announcements. Copies will be distributed to students during class, as well as, posted on the bulletin boards. Also, a copy of the newsletter will be available in the Main Office for any absentees from class.
- ◆ Please label all of your child's belongings (shoes, coats, dancewear etc.)

CLASSROOM ETIQUETTE

- ◆ All students must wear proper DANCE ATTIRE for class and have hair properly tied back or in a ballet bun. A copy of the studio dress code will be provided to you at registration. Any child not dressed properly will receive a verbal notice from their teacher and if the problem persists, a student may be asked to leave class.
- ◆ Students should arrive at the studio 10 minutes before the start of their class.
- ◆ No food or drinks allowed inside the dance rooms (including water).
- ◆ Students (except adult programs) are to address their teacher by "Miss" followed by the teacher's first name. (ie. Miss Karey).

ATTENDANCE / LATENESS

- ◆ **PARENTS - PLEASE NOTIFY THE STUDIO BY PHONE IF STUDENTS WILL BE MISSING CLASS FOR ANY REASON**
- ◆ Students are expected to be ready to start class on time. It is important that your regularly scheduled dance class is a priority, please try not to miss classes.
- ◆ Repeated lateness will not be tolerated. A teacher may choose not to allow a student to participate in class due to insufficient warm-up if they are late (this is for injury prevention).
- ◆ **SNOW DAYS** - Please call the studio after 3 pm on weekdays and listen to a recorded message as to whether or not classes will be running. The studio will not call you to tell you that the studio is closed. Also, we try to have the local radio stations add it to their cancellation list.

ANNUAL RECITAL (YEAR END SHOW)

All dancers will have the opportunity to participate in at least one of our annual recitals (in May or June 2011). The recitals are approximately 2-1/2 hours in length and held at the Georgian College Theatre at the Georgian College. Advance ticket price will be \$18 per ticket. (Advance sales will start in April 2011 and run until one week prior to the recital date). On the recital day, if tickets are available at the door, the ticket price will be \$23. Tickets will not be sold to anyone with outstanding fees. Everyone attending the recital requires a ticket, even small children. Families with more than one dancer or a student who takes multiple classes are not guaranteed to be in the same recital this year. All classes will require a costume for the recital.

RECITAL COSTUMES

A non-refundable costume deposit of \$85 (per class) must be submitted at the time of registration. Cheques should be dated **October 15th, 2010** and made payable to **Bonnie Kotwa**. **This is NOT the total cost of the Costume. All costumes will have a remaining BALANCE due when the costume is ready for pickup day in March or April.** Last year, the majority of the recital costumes cost between \$90 and \$105. **Students with multiple classes may make 2 payments dated October 15th, 2011 and November 15th, 2011.** Costume deposits are non-refundable after the first month trial period that ends October 8th, 2011. **There will be a service charge of \$30 for any returned cheque (NSF or other).**

PAYMENT POLICY FOR DANCE CLASSES

Our **yearly fee** is based on a dance program of 30 classes. Classes start Tuesday, September 13th, 2010. The studio closes for Halloween, Christmas holidays and March break, as well as one week around the recital dates. The studio will be closed Thanksgiving and Easter weekends, Saturday through Monday.

- ◆ All payments for class fees must be received in full at the time of registration. You have two options:
 - **Full Payment** - Payment can be made by MasterCard, VISA, Debit, Cash or Cheque (cheques must be dated and submitted on the registration date). When paying the full payment, the registration fee is \$15. **PLEASE MAKE CHEQUES PAYABLE TO DANCE VISION INC.**
 - OR-
 - **Installment Payments** - If you are not able to pay the full payment at the time of registration, we do offer the installment plan for our customers. You are required to submit 9 cheques at the time of registration. Your first payment can be paid by MasterCard, VISA, Debit, Cash or Cheque and is due on the day of registration. The remaining payments will need to be paid by 8 post-dated cheques dated October 1st to May 1st. A customer paying by the installment plan is required to pay a registration fee of \$25 that is due at the time of registration.
PLEASE MAKE CHEQUES PAYABLE TO DANCE VISION INC.
- ◆ There will be a service charge of \$25 for any returned cheque (NSF or other).
- ◆ **Customers who pay by the installment plan and have more than 2 cheques returned due to NSF or other reasons, will be responsible for paying the remaining balance in full with a cash payment**
- ◆ Receipts are issued for dance lessons for the Children's Fitness Tax Credit (up to \$500) - a parent may be eligible to make a claim on their personal income tax for the Year 2010. The year in which the tax credit can be claimed is determined by the date when the fees are paid, not when the activity took place. Please keep your receipt on file as an administrative fee of \$15 will be charged to issue a duplicate receipt if the original is lost or misplaced.

REGISTRATION FEE

A registration fee is an administrative fee for all students enrolling in classes. Discounts do not apply to the registration fee.

- **\$15 Registration Fee** (non-refundable) for full payment customers
- **\$25 Registration Fee** (non-refundable) for installment customers

There will be an **additional \$15 charge for any further administrative changes** - such as requesting to change classes (only until November 1st), submitting replacement post-dated cheques, changing method of payment etc. No administrative changes will be allowed after March 1st, 2011.

DISCOUNTS

- 10% Discount for full payment for the year if registering before May 28th, 2010 (applies to current recreational students only). Payment is due at time of registration to be able to hold a spot in the class. No post-dated cheques accepted for full payment.
- 10% discount for 2nd family member in recreational classes unless one family member is taking multiple classes (as multiple classes are already discounted) or a 2nd family member is part of the Competitive Team.
- If a student is taking multiple classes they receive 15% off the 2nd dance class, 20% off the 3rd dance class, 25% off the 4th dance class, 30% off the 5th dance class.

REFUNDS

Refunds will be given **ONLY** to **first time students** who decide **not** to continue after the **first month trial period that ends Saturday, October 8th, 2010**. All **current** students are obligated to pay a cancellation fee equivalent to one installment payment. If a student decides to leave a class, a month notice is necessary, ie. a student leaves on Oct. 25th then the November payment still applies, and the December to May cheques will be returned. Those paying the full year in advance, a refund will be given after the cancellation fee is deducted (and the 10% discount will not apply). **No refunds given after March 1, 2011.**

Also, refunds are not given for missed classes.

ADDITIONAL COSTS

Recital Tickets - ticket price - \$18 each for advance sales, \$23 at the door on recital date (if available)

Picture Day - Last year, photo packages ranged from \$25 to \$45 - this is **optional** for students

Dance wear or active wear and **dance shoes** for weekly class - various prices depending on technique. **Dance tights** are required for dance class, picture day and recitals.

IMPORTANT DATES

Classes begin: Monday, September 13, 2010

Thanksgiving Holiday: Studio Closed Saturday, October 9 & Monday, October 11, 2010

Christmas Holidays: Studio Closed - December 18, 2010 to January 9, 2011 - Classes resume on January 10, 2011

March Break: Studio Closed Monday, March 14, 2011 to Friday, March 18, 2011

Easter Holidays: Studio closed Good Friday, April 22, 2011 & Easter Monday, April 25, 2011